



“To protect and Serve”

DOCUMENTATION THAT MUST BE SUBMITTED IN ORDER TO BECOME A CCW INSTRUCTOR

1. **Business License** – A business license must be obtained from the location that your classes will be held (The City of Yerington or City of Fernley or the Lyon County Clerk/Treasurer Office, if you teach outside of the city limits of either city).
2. **Certificate of Education** – Certification in firearms training and a comprehensive resume of the individual’s experience in firearms and firearms instruction. Certification in training can come from the NRA, U.S. Military, law enforcement, or other national firearms or shooting organizations.
3. **Certificate of Completion** – This is the certificate you will provide to the applicant upon completion of the class. The certificate must include the city and county of where the class was taught. It must indicate that the applicant has passed the written examination and that the class was at least eight (8) hours in length for an initial permit or four (4) hours for a renewal.
4. **Lesson Plan** – Complete copy of your lesson plan, including approved test.
5. **Resume** – Resume of experience and qualifications, including DOB and SSN.
6. **Authorization to Release Criminal History Record** – Applicants will provide a waiver indicating that the Lyon County Sheriff’s Office is authorized to perform a criminal background check.
7. **Letter of Agreement** – All instructors must agree to abide by all requirements of the Nevada Sheriffs’ and Chiefs’ Association, Lyon County Sheriff’s Office and Nevada Revised Statutes.

Rev. 8/30/2024



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NEVADA CONCEALED WEAPON TRAINING STANDARDS LETTER OF AGREEMENT

1. I, the perspective CCW Firearms Instructor, have read and understood the required minimum CCW Standards as issued by the Nevada Sheriffs’ and Chiefs’ Association (hereafter referred to as **NVSCA**) pursuant to the authority given to the Association in NRS 202.3657.
2. I understand it is my responsibility as a Certified Firearms Instructor in Lyon County, Nevada, to maintain the minimum standards and the Nevada CCW proficiency test as issued as by the NVSCA.
3. I understand it is my responsibility to administer the written proficiency test, which requires a 70 percent to pass. Evidence of the administration of the proficiency test will be indicated on the student’s certificate as “PASS” or “FAIL”.
4. I understand it is my responsibility to inform the Lyon County Sheriff’s Office of any changes that might affect my eligibility to instruct classes, including any address or phone number changes.
5. I understand it is my responsibility to provide and maintain with the Lyon County Sheriff’s Office, a current business license and Certificate of Education.
6. I understand it is my responsibility to comply with all rules and regulations required by the NVSCA and Lyon County Sheriff’s Office.
7. I authorize the Lyon County Sheriff’s Office to perform a local background check.

Print Name

Date

Signature

Rev. 8.30.2024



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AUTHORIZATION TO RELEASE CRIMINAL HISTORY RECORD

I hereby give my written consent for any criminal justice agency to disseminate my record of criminal history to the Lyon County Sheriff’s Office for the purpose of becoming a sheriff-approved CCW firearm instructor.

I understand that a record of criminal history means the information contained in records collected and maintained by agencies of criminal justice, consisting of descriptions, which identify the subject, notation of arrest, detention, indictments, information or other formal criminal charges and disposition of charges, including dismissals, acquittals, convictions and correctional supervision and release.

I hereby release, discharge, exonerate and hold harmless all Criminal Justice Agencies, including the Lyon County Sheriff’s Office, its agents and representatives and any person furnishing information, from any and all liability of every nature and kind arising out of the inspection of my records of criminal history.

Print Name of Applicant

DOB

Signature of Applicant

Date

Rev. 8.2024

NEVADA CONCEALED HANDGUN TRAINING STANDARDS

(Revised February 2023, effective April 2023 by the NvSCA CCW Subcommittee)

The Nevada Sheriffs' and Chiefs' Association (NvSCA) establishes the minimum training standards required for the issue and renewal of carry concealed handgun permits (CCW) and the minimum standards required to become an instructor for concealed handgun permits.

Authority for the NvSCA to establish these standards is provided in Nevada Revised Statute 202.3657.

The following standards are the minimum required for the course of instruction which must be obtained prior to an individual applying for a CCW permit, or prior to the renewal of a permit.

Please review these standards thoroughly to ensure your complete understanding. The requirements are defined under the headings of Resident, Non-Resident, Instructor Qualification and Instructor Disqualification.

All of these standards are a minimum requirement, nothing precludes an instructor from providing additional training.

1. RESIDENT CCW PERMIT/NEW

Training

All training must take place within the state of Nevada. The course must be a minimum length of 8 hours. This can be one 8-hour course or two 4-hour courses that are no longer than 15 days apart. No certificate shall be issued until the student successfully completes the entire course. The course must include the approved written examination and firearms qualification for a handgun. The certificate is valid for the CCW application for one year from the date of successful completion of the course.

Training must include instruction in the use of handgun and in the laws of this State relating to the use of firearms and concealed carry of firearms, liability, and gun safety. (NRS 202.3657, NAC 202)

The certificate must only state qualification with a handgun. It does not require specific make, model, or caliber to be listed. The certificate must state the course was 8 hours in length and the location where the training occurred, to include classroom and range. The certificate shall have the instructor and student signatures and initials where appropriate.

Written Examination

The written examination attached will serve to demonstrate basic knowledge of the required subjects. The test requires a minimum of 70% to pass and will be indicated on the certificate as “Pass/Fail” only.

In the event the student has a learning disability the test can be administered as an oral examination, with the same scoring requirements.

Firearms Qualification

A total of 30 live rounds for 6 shot or larger capacity and 25 live rounds for 5 shot capacity must be fired. Firearms with less than a 5 shot capacity will have to be reloaded at each stage to comply with the 5 shot capacity standards. A minimum score of 70% is required to pass and shall be indicated on the certificate as “Pass/Fail” only. A humanoid style target such as the B27, B21 or FBI Q shall be used.

A live round has a cartridge consisting of the case, primer, propellant powder and a metallic projectile. Use of simulated ammunition, such as Simunition© or other similar training rounds are precluded from use in the firearms qualification.

6 Shot Capacity Course

3 yards	6 rounds	No time limit	Freestyle stance and grip
5 yards	12 rounds	No time limit	Freestyle stance and grip
7 yards	12 rounds	No time limit	Freestyle stance and grip

5 Shot Capacity Course

3 yards	5 rounds	No time limit	Freestyle stance and grip
5 yards	10 rounds	No time limit	Freestyle stance and grip
7 yards	10 rounds	No time limit	Freestyle stance and grip

II. RESIDENT CCW PERMIT/RENEWAL

Training

All training must take place within the state of Nevada. The course must be a minimum length of 4 hours. No certificate shall be issued until the student successfully completes the entire course. The course must include qualification for a handgun. The certificate is valid for the CCW application for one year from the date of successful completion of the course.

Training must include instruction in the use of a handgun and in the laws of this State relating to the use of firearms and concealed carry of firearms, liability and gun safety.

<https://www.leg.state.nv.us/NRS/NRS-202.html#NRS202Sec3657>

The certificate must only state qualification with a handgun. It does not require specific make, model or caliber to be listed. The certificate must state the course was 4 hours in length and the location where the training occurred, to include classroom and range. The certificate shall have the instructor and student signatures and initials where appropriate.

Written Examination

A written examination is not required for resident renewal.

Firearms Qualification

A total of 30 live rounds for 6 shot or larger capacity and 25 live rounds for 5 shot capacity must be fired. Firearms with less than a 5 shot capacity will have to be reloaded at each stage to comply with the 5 shot capacity standards. A minimum score of 70% is required to pass and shall be indicated on the certificate as “Pass/Fail” only. A humanoid style target such as the B27, B21 or FBI Q shall be used.

A live round has a cartridge consisting of the case, primer, propellant powder and a metallic projectile. Use of simulated ammunition, such as Simunition© or other similar training rounds are precluded from use in the firearms qualification.

6 Shot Capacity Course

3 yards	6 rounds	No time limit	Freestyle stance and grip
5 yards	12 rounds	No time limit	Freestyle stance and grip
7 yards	12 rounds	No time limit	Freestyle stance and grip

5 Shot Capacity Course

3 yards	5 rounds	No time limit	Freestyle stance and grip
5 yards	10 rounds	No time limit	Freestyle stance and grip
7 yards	10 rounds	No time limit	Freestyle stance and grip

III. NON-RESIDENT PERMIT/NEW

Training

All training must take place within the state of Nevada, **and in the county** in which the person will apply for the non-resident permit. If that county does not have approved CCW instructors, the applicant may go to the nearest county that does. The course must be a minimum length of 8 hours. This can be one 8-hour course of two 4-hour courses that are no longer than 15 days apart. No certificate shall be issued until the student successfully completes the entire course. The course must include the approved written examination and the firearms qualification for a

handgun. the certificate is valid for the CCW application for one year from the date of successful completion of the course.

Training must include instruction in the use of a handgun and in the laws of this State relating to the use of firearms and concealed carry of firearms, liability, and gun safety.

<https://www.leg.state.nv.us/NRS/NRS-202.html#NRS202Sec3657>

The certificate must only state qualification with a handgun. It does not require specific make, model, or caliber to be listed. The certificate must state the course was 8 hours in length and the location where the training occurred, to include classroom and range. The certificate shall have the instructor and student signatures and the initials where appropriate.

Written Examination

Same requirements as a new resident permit.

Firearms Qualification

Same requirements as a new resident permit.

IV. NON-RESIDENT PERMIT/RENEWAL

Training

All training must take place within the state of Nevada, **and in the county** in which the person will apply for the non-resident permit. If that county does not have approved CCW instructors, the applicant may go to the nearest county that does. The course must be a minimum length of 4 hours. No certificate shall be issued until the student successfully completes the entire course. The course must include qualification for a handgun. The certificate is valid for the CCW Application for one year from the date of successful completion of the course.

Training must include instruction in the use of a handgun and in the laws of this State relating to the use of firearms and concealed carry of firearms, liability, and gun safety.

<https://www.leg.state.nv.us/NRS/NRS-202.html#NRS202Sec3657>

The certificate must only state qualification with a handgun. It does not require specific make, model or caliber to be listed. The certificate must state the course was 4 hours in length and the location where the training occurred, to include classroom and range. The certificate shall have the instructor and student signatures and the initials where appropriate.

Written Examination

A written examination is not required for a non-resident renewal.

Firearms Qualification

Same requirements as a new resident permit.

V. INSTRUCTOR QUALIFICATION and APPROVAL

A person interested in becoming an authorized CCW instructor in the state of Nevada shall submit a resume of their training and experience, along with a comprehensive lesson plan to the Sheriff in the county in which they intend to teach. A person is not required to submit a lesson plan to each sheriff in every county they intend to teach, but as a guideline the application should be to the Sheriff in the county in which most of their training will be conducted.

The Sheriff receiving the application package will ensure the instructor and lesson plan meet the standards set by NvSCA. If the person is approved as an instructor by one Sheriff within the state of Nevada, then all other Nevada Sheriffs must recognize that person as an approved instructor. If an instructor is denied, the Nevada Sheriff must report the denial to the Nevada Sheriff's and Chief's Association, who will post the "denied instructors" list on the Nevada Sheriff's and Chief's website (nvsc.com), members only tab.

Potential instructors will be considered on their individual merits. The information that must be submitted to a Sheriff, and the individual requirements to be an instructor are as follows:

- Certification in firearms training, and a comprehensive resume of the individual's experience in firearms and firearms instruction. Certification in training can come from the NRA, U.S. Military, law enforcement, or other national firearms or shooting organizations.

Note: If a potential instructor is going to solely use NRA certification, they must possess the certificate and valid instructor card for "Personal Protection Outside the Home."

- A detailed lesson plan which accounts for the minimum course length and standards adopted, which includes, but is not limited to instruction in the use of handguns, the laws of this state relating to the use of firearms and concealed carry of firearms, liability, and gun safety. The lesson plan should include a copy of the course certificate and all relevant handouts and student learning materials.
<https://www.leg.state.nv.us/Division/Legal/LawLibrary/NRS/NRS-202.html#NRS202Sec3657>
- A business license in the city or county where instruction will be given, if applicable.
- Any individual applying to be an instructor is not required to possess a Nevada CCW, but they **must be eligible** to obtain a Nevada CCW. This will include signing a waiver that acknowledges and permits the Sheriff to conduct a records check.
- Every CCW instructor in Nevada must be approved by a Nevada Sheriff.
- Potential instructors who are denied by a Nevada Sheriff must be reported to the NvSCA.

Acceptance or denial of an instructor application rests with the Sheriff who receives the application package.

VI. INSTRUCTOR DISQUALIFICATION

In the event an instructor is found to have violated any provision set forth in Federal, state, local law, or standard from the NvSCA, it will be grounds to disqualify the person as an approved CCW instructor. The procedure for the disqualification of an instructor is as follows:

- When an instructor is found to have violated NvSCA standards, Federal, state or local law, the finding Sheriff or CCW Staff will document the incident(s) and send it to the NvSCA CCW Subcommittee Chairman with the request the Chairman take action.
- The Chairman will forward the packet to the CCW committee members who will discuss the matter and examine the facts. Following this review, the committee will vote on whether or not to disqualify the instructor. The voting results will be forwarded to the Chairman. The submitting agency of disqualification will recuse themselves from the vote on whether or not to disqualify the instructor.
- If less than a majority of committee members vote for disqualification, the instructor will remain approved and the Chairman will take no further action, except to notify the submitting agency and the instructor in writing.
- If a majority of the committee members vote for disqualification the Chairman will take the vote under advisement and make the final decision. If the Chairman determines the instructor will remain qualified, that decision will be relayed to the committee members and no further action will be taken, except to notify the submitting agency and the instructor in writing.
- If the Chairman elects to disqualify the instructor a letter will be sent to the instructor and submitting agency, informing the instructor of their disqualification and the reasons for the disqualification. The letter will also explain that the instructor may appeal the Chairman's decision, in writing, back to the Chairman.
- In the event of a disqualified instructor appeal, the submitting agency will be notified of the appeal by the Chairman in writing.
- In any case of an appeal, the Chairman will forward the disqualification and appeal to three uninvolved Nevada Sheriffs, who will discuss the matter and vote to uphold the disqualification or honor the appeal. Their vote will be communicated in writing to the Chairman, who will notify the disqualified instructor and the submitting agency of the findings of the appeal. The panel of Sheriffs decision will be final.

A previously disqualified CCW Instructor will be eligible to re-apply for Instructor Qualification after 5 years of revocation. The disqualified CCW Instructor will be required to complete and comply with section V of these standards.